

Station ID:

On-Highway Diesel Fuel Price Instructions and Survey Form EIA-888 Schedule B

WHO MUST REPORT AND SANCTIONS

Response to the EIA-888 Schedule B survey is **mandatory** pursuant to Section 13(b) of the Federal Energy Administration Act of 1974 (Public Law 93-275) for the scientifically selected sample of companies which sell motor vehicle diesel fuel. Companies sampled are notified in writing or by telephone in advance.

The timely response of Form EIA-888 Schedule B by those required to report is **mandatory** under 15 USC 772, as amended. **Failure to respond may result in a civil penalty of not more than \$12,937 per day for each violation.** The government may bring a civil action to prohibit reporting violations which may result in a temporary restraining order or a preliminary or permanent injunction without bond. In such civil action, the court may also issue mandatory injunctions commanding any person to comply with these reporting requirements.

PURPOSE

The U.S. Energy Information Administration (EIA) Form EIA-888, *On-Highway Diesel Fuel Price Survey*, is a mandatory survey consisting of two parts: Schedules A and B.

- Schedule A is designed to collect data on the cash price (including taxes) of self-serve, on-highway diesel fuel. Schedule A is conducted on a **weekly basis**.
- Schedule B is designed to collect total annual sales volume for on-highway diesel fuel sold at your station during a full calendar year. Schedule B is conducted **only once** when your station was selected in a new sample for the survey, and the data are collected strictly for internal statistical purposes and will not be published.

The data are used to calculate average diesel fuel oil price estimates at the national, regional, and select State levels which are vital to the trucking industry and shippers throughout the United States. These data are point-in-time estimates as of 8:00 a.m. Monday.

HOW TO FILE A REPORT

Upload your Schedule B data using Secure File Transfer, fax, or mail:

-Secure File Transfer: <https://signon.eia.doe.gov/upload/form/888>

-Fax: 919-541-8812, ATTN: EIA-888 Schedule B

-Mail: U.S. Department of Energy (EI-23)
c/o RTI International
ATTN: Cox Building – FDC (Diesel Price Survey)
PO Box 12194
Research Triangle Park, NC 27709-2194

PROVISIONS REGARDING CONFIDENTIALITY OF INFORMATION

The information you provide on Form EIA-888 will be used for statistical purposes only and is confidential by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2018 and other applicable Federal laws, your responses will not be disclosed in identifiable form without your consent. Per the Federal Cybersecurity Enhancement Act of 2015, Federal information systems are protected from malicious activities through cybersecurity screening of transmitted data. Every EIA employee, as well as every agent, is subject to a jail term, a fine, or both if he or she makes public ANY identifiable information you reported.

REPORTING AND ESTIMATED REPORTING BURDEN

Respondents are not required to file or reply to any Federal collection of information unless it has a valid OMB control number. Public reporting burden for this collection of information is estimated to average **5 minutes** per response, including the time of gathering and maintaining the data needed, and reporting the information. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden to: U.S. Energy Information Administration, Office of Statistical Methods and Research EI-21, 1000 Independence Avenue, SW, Washington, DC 20585; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

QUESTIONS

For questions about Form EIA-888 Schedule B after reading the instructions, please call our toll free number **1-877-267-2879**.

Station ID:

PART 1: IDENTIFICATION INFORMATION

1 Please enter the name and telephone number and/or email address of the person filling out Schedule B:

Preparer Name: Preparer Title:
Preparer Telephone: () — Alternative Preparer Telephone: ()
Preparer Email:

2 Please enter the contact information for Schedule B, if different from preparer:

- The contact person(s) must be able to verify all the information submitted and answer any questions concerning the information reported on this form.
- We will only contact you if needed for official business.

Contact 1 Name: Contact 1 Title:
Contact 1 Telephone: () — Contact 1 Email:
Contact 2 Name: Contact 2 Title:
Contact 2 Telephone: () — Contact 2 Email:

3 Please enter current information for the station:

Station Name:
Station Address:
Station City: Station State: Station Zip Code:
Station Telephone: () —

4 If different from station address, please enter mailing information below:

Company Name:
Mailing Address:
Mailing City: Mailing State: Mailing Zip Code:

5 Please enter the contact information for reporting weekly prices in Schedule A:

If we should contact the station by telephone each week to receive prices, check this box ☐
List any additional information below.

Name: Title:
Telephone: () — Email:

Station ID:

PART 2: STATION STATUS

1 Which of the following best describes your station's current operating status?

☐ A. Operating and currently selling on-highway diesel fuel ~SKIP TO QUESTION 3~

☐ B. Temporarily or seasonally inactive ~SKIP TO QUESTION 3~

Expected Date of Reopening: /

☐ C. Ceased operation ~SKIP TO QUESTION 3~

Date of Closure: /

☐ D. Station Sold ~GO TO QUESTION 2~

Date of Sale: /

☐ E. Other - Describe:

☐ Check this box if on-highway diesel fuel is NOT sold at this location.

☒ If on-highway diesel fuel is NOT sold at this location, skip to Part 4 to add a comment and then return this form to EIA.

2 If your station sold, please provide any known information about the new owner:

New Owner Name:

New Owner Address:

New Owner City: New Owner State: New Owner Zip Code:

New Owner Telephone (if known): () -

3 Please check all diesel and diesel related products sold at this station:

☐ A. On-highway diesel fuel

☐ B. No. 1 diesel

☐ C. Renewable diesel

☐ D. Premium diesel

☐ E. Biodiesel (above B20)

☐ F. Diesel exhaust fluid (DEF) sold at the pump

☐ G. Off-road diesel

☐ H. Other Diesel related products - Describe:

3 Does your station have diesel bays that are accessible to heavy-duty trucks?

Diesel Bay: refers to a specific diesel fueling area or island where heavy-duty trucks (gross vehicle weight rating over 26,000 pounds) are able to fill up on on-highway diesel fuel using large, high-flow fuel pump nozzles. These bays are separate from any other fueling areas at the station and are used by heavy-duty trucks such as transit buses, cement mixers, refuse trucks, and tractor trucks designed to pull trailers and other equipment.

☐ A. Yes

☐ B. No

5 If yes, how many diesel bays are at your station?

Number of Diesel Bays

Station ID:

PART 3: RETAIL ON HIGHWAY DIESEL FUEL SALES

1 Is there a difference between cash and credit card prices for on-highway diesel fuel at your station?

- ☐ A. Yes
☐ B. No

2 Check all of the following types of on-highway diesel sold at your station:

-**Truck Diesel:** refers to on-highway diesel fuel sold from dispensers with large, high-flow fuel pump nozzles that are accessible to heavy-duty trucks (gross vehicle weight rating over 26,000 pounds).

-**Automobile Diesel:** refers to on-highway diesel fuel sold from dispensers with small, low-flow fuel pump nozzles that are accessible to cars, as well as light-duty and medium-duty trucks (gross vehicle weight rating up to 26,000 pounds).


- ☐ A. Truck Diesel
☐ B. Automobile Diesel

3 Enter your station's total annual sales volume for on-highway diesel fuel:

Volumes should be reported in whole actual gallons sold.

Total DieselGallons

4 Is there a difference in the retail pump prices for truck diesel and automobile diesel at your station?

- ☐ A. Yes ~Enter Annual Volumes Sales for Truck Diesel~  Truck Diesel Gallons
☐ B. No

5 Does the reported sales volume cover a full calendar or fiscal year?

Reporting Period:

- Responses should cover a full calendar or fiscal year.

- If data are not available for a full calendar or fiscal year, please provide the reference dates for the reported data.

- ☐ A. Yes
☐ B. No - Enter the Reference Dates: / / to / /

PART 4: COMMENTS

Please include written comments below, if there is any additional information about your station, or if you have any feedback that could improve this form in future data collections: