

Q&A from Form EIA-3 Information Sessions

Topic: EIA Respondent Portal	
Q:	When will respondents receive the registration email?
A:	Respondents will receive the email to register for the portal on September 16, 2021.
Q:	Will respondents have to register for the new portal or can they use their previous login information?
A:	Respondents will have to register for the new respondent portal, as their login credentials for the Data xChange Portal will not work in the new system.
Q:	Will we be receiving a separate email to register or just go to the site?
A:	Respondents will receive a registration email from EIA that will contain their Entity ID and instructions to register for the Respondent Portal.
Q:	Will the slide deck be available to those on the call?
A:	Yes, the slide presentation as well as an audio version will be posted on the EIA website.
Q:	Can a facility have multiple respondents? If so, can all of the respondents view submissions from each respondent? Or can they only view their own submissions?
A:	Yes, multiple respondents from one company can register for the portal, and will be able to access the EIA-3 webform to submit. They can also view previous submissions and reports that are still in progress. However, only one respondent can access a specific webform at a time.
Q:	Will the company submission history be available in the new portal?
A:	For all submissions in the new EIA Respondent Portal, you will be able to view all your submissions in your Completed folder. However, you will not be able to view past survey submissions prior to the 3 rd Quarter, 2021. You will be able to view these previous submissions in the Data xChange Portal.