

# EIA's Single Sign-On Main Page

The Single Sign-On (SSO) web page link is: <https://signon.eia.doe.gov/ssoserver/login>.

The EIA Internet Data Collection system is optimized for a screen resolution of 1024 x 768 or higher. It is recommended that you use a screen resolution of at least 1024 x 768 to avoid distortions of navigational features.



## Welcome to the EIA Single Sign On Login System

- ◆ All Internet Data Collection applications are unavailable the third Thursday of the month from 8:00pm until 10:00pm Eastern Time.
- ◆ Due to recent software upgrades to the electricity surveys you may encounter warnings related to the **"applications digital signature"** or the **"application requiring an earlier version of the Java plug-in"**. If you receive any of these warning please press the **"Run"** button to continue. We regret any inconvenience this may cause.
- ◆ EIA is no longer using the **Jinitiator 1.3.1.28** add-on software to access the CNEAF Electric Power Surveys but instead is using the **Java 1.6\_05** Plug-in. After logging in and selecting a survey, you will be redirected to the SUN download site which will install the software automatically after which the selected survey will open. If you encounter any difficulties with the installation, please contact the CNEAF Help Center at the number below. Thank you.
- ◆ The estimated opening dates for electric power surveys are as follows. Respondents will be notified at open.
  - ◇ **EIA-860**, Annual Electric Generator Report 2008, estimated opening May 1; due date TBD
  - ◇ **EIA-861**, Annual Electric Power Industry Report 2008, is open and due April 30, 2009
  - ◇ **EIA-923**, Power Plant Operations report, Annual and Supplemental, opened on March 31, 2009; due May 15, 2009.

Userid:

Password:

Logon

Enter User ID you created

Enter the password you created

[Register for a Userid](#)

[Forgot your password?](#)

# EIA Select a Survey Page

System: External Integration

Welcome, [REDACTED], to EIA's Internet Data Collection System.

- To enter your survey data for a survey for which you have enrolled, choose the survey link from the Surveys section.
- To change your contact information, select the "Update Your Account Profile" option from the Update section.
- If you have never enrolled, choose the option Add EIA Survey Reporting Capability.
- If you need to contact us about another issue, [click here](#).

Click here to exit the system

Click here to advance to the start page of the form.

Surveys

[EIA-1605 Voluntary Reporting of Greenhouse Gases](#)

Update

[Update Your Account Profile](#)

Enrollment

[Add EIA Survey Reporting Capability](#)

# Welcome Page: New Survey Available

EIA > Environment > Voluntary Rep...

**eia** Energy Information Administration  
Internet Data Collection System

Exit Survey  
| User: [redacted] | Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions

### Voluntary Reporting of Greenhouse Gases - Welcome Page

Select your Entity ID below.

Entity ID:

Select your reference period below.

[Start current survey \(2003-00\)](#). Begin completing survey on Friday, October 16, 2009.  
If prior to Friday, October 16, 2009, please exit survey and return on or after Friday, October 16, 2009.

**Not Yet Started**

| Survey Start Date | Last User | Options |
|-------------------|-----------|---------|
|                   |           |         |

**Surveys**

| Reference Period | Status | Survey Start Date | Last User | Options |
|------------------|--------|-------------------|-----------|---------|
|                  |        |                   |           |         |

**Surveys Completed**

| Reference Period | Status | Survey Start Date | Last User | Options |
|------------------|--------|-------------------|-----------|---------|
|                  |        |                   |           |         |

**Click here to return to the select a survey page**

**Click here to select your entity**

**Select your reference period from the table below**

**This box indicates you have a new survey to complete. It only appears if you have yet to open the survey.**

# Welcome Page

## No new survey available

EIA > Environment > Voluntary Rep...

**eia** Energy Information Administration  
Internet Data Collection System

Exit Survey  
| User: [redacted] | Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions

### Voluntary Reporting of Greenhouse Gases - Welcome Page

Select your Entity ID below.  
Entity ID:

Select your reference period below.

Not Yet Started

| Reference Period | Status | Survey Start Date | Last User |
|------------------|--------|-------------------|-----------|
|------------------|--------|-------------------|-----------|

Surveys in Progress

| Reference Period | Status      | Survey Start Date        | Last User | Options   |
|------------------|-------------|--------------------------|-----------|---|
| 2003-00          | In Progress | Friday, October 16, 2009 | unknown   | <a href="#">Start at Page 1</a>   <a href="#">Pick up where you left off (Page 2)</a>   <a href="#">Print</a> |

Surveys Completed

| Reference Period | Last User | Options |
|------------------|-----------|---------|
|------------------|-----------|---------|

Click here to select your entity

Select your reference period from the table below

Click this tab to return to the Select a Survey page

After you have started a survey, access it in the Surveys in Progress section in the reference period tables

The system saves your last page, and you can choose to pick up where you left off

# General System Functions and Navigation

The screenshot shows the EIA Energy Information Administration Internet Data Collection System interface. The browser address bar shows "EIA > Env... > Voluntary Rep...". The page header includes the EIA logo, "Energy Information Administration", and "Internet Data Collection System". A navigation menu contains buttons for "Select a Survey", "Select Entity / Reference Period", "Survey Instructions", "Print as PDF or View", "Save", "Check Data", and "Submit". Below the menu are tabs for "Schedule I. Entity Information", "Schedule II. Subentity Information", "Schedule III. EMISSION REPORTS", "Schedule IV. Verification and Certification", and "Addendum C. Country-Specific Factors Used to Estimate Emissions From Non-Fossil Sources". A user profile section shows "Exit Survey" with fields for "User:" and "Role:". The main content area displays "1. Enter Entity Identification" with input fields for "Entity Name", "Address 1", "Address 2", and "City". At the bottom, there are buttons for "Save / Go Back", "Clear changes", and "Save / Continue".

Click here to return to the welcome page

Click here to view the form in PDF format, and print

Click here to check your data for errors

Click here to check your data for errors and submit your data to EIA

Click here to return to the Select a Survey page

Click here to find help, the survey instructions, and contact us for information

Click here to save any entered information

Save / Go Back   Clear changes   Save / Continue

System build: 2260 / Build date: 2009-10-02 17:33:10



# Schedule I, Section 1. Entity Statement

EIA > Environment > Voluntary Rep...

**eia** Energy Information Administration  
Internet Data Collection System

Exit Survey  
User: [redacted] Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions | Print as PDF or View | Save | Check Data | Submit

Schedule I. Entity Information | Schedule II. Subentity Information | SCHEDULE III. EMISSION REDUCTIONS | Schedule IV. Verification and Certification | Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources

Section 1. Entity Statement

Reporting of Greenhouse Gas Emissions for the period YYYY-MM-9999

Section 2. Entity Emissions Inventory

Part A. Aggregated Emissions by Gas

Part B. Inventory of Domestic Emissions and Carbon flux

Part C. Inventory of Foreign Emissions and Carbon Flux

Part D. Total Emissions and Carbon Flux

Part E. Emissions Inventory Rating Summary

Section 3. Emission Offsets

Part A. Offsets Obtained by agreement with other reporters

Part B. Offsets obtained by agreement with a non-reporter

Section 4. Entity-Level Emission Reductions

1001 makes it a criminal offense for any person knowingly and willfully to make to any Agency or Department of the United States any false, fictitious, or fraudulent statements as to any matter within its jurisdiction.

information

statement

ification

Save / Go Back | Clear changes | Save / Continue

System build: 2260 / Build date: 2009-10-02 173310

**Click here to enter Schedule I**

**You'll notice that the rest of Schedule I is currently disabled. The answers you select in Schedule I, Section 1 will determine the sections you need to fill out and enable the relevant menu items.**

# Schedule I, Section 1: Simple Workflow

**Energy Information Administration**  
*Internet Data Collection System*

Exit Survey  
User: [redacted] Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions | Print as PDF or View | Save | Check Data | Submit

Schedule I. Entity Information | Schedule II. Subentity Information | SCHEDULE III. EMISSION REDUCTIONS | Schedule IV. Verification and Certification | Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources

1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period: YYYY-MM  
Entity: 1 - A99-99-999-9999

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3. Enter Report Characteristics

a. Report Type  
Start Year Report

b. Entity Type

If required enter the total annual average entity-wide Base Period emissions for the entity in metric tons CO2 equivalent.

Select the reason that an emissions estimate was required.

Page 4

3. Enter Report Characteristics

a. Report Type  
Start Year Report

b. Entity Type  
Small Emitter (less than or equal to 10,1)

If required enter the total annual average entity-wide Base Period emissions for the entity in metric tons CO2 equivalent.

You do not have to provide an answer for grayed-out fields

Some grayed-out fields will become activated based on your prior responses

# Schedule I, Section 1: Important Navigational Questions

**eia Energy Information Administration**  
*Internet Data Collection System*

Exit Survey  
| User: [redacted] | Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions | Print as PDF or View | Save | Check Data | Submit

Schedule I. Entity Information | Schedule II. Subentity Information | SCHEDULE III. EMISSION REDUCTIONS | Schedule IV. Verification and Certification | Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources

Select the reason that an emissions estimate was required.  
[dropdown menu]

If you are an emitter intending to report but not register emissions and/or emission reductions, select one of the following options:  
Emitter intending to report but not regist [dropdown menu]

c. Scope of Inventory  
[dropdown menu]

Indicate the selected elements of the entity, selected gases, or selected sources included and or excluded:  
[text input field]

d. This report includes subentity reports:  
Yes [dropdown menu]

Identify the subentities included below. Give each subentity a unique name to distinguish it clearly from the other subentities

| No. | Subentity Name    |
|-----|-------------------|
| 1   | a Falls Subentity |

Add record

Save / Go Back | Clear changes | Save / Continue

On page 4 of Schedule I, Section 1, make sure you specify whether or not you have subentities and enter the subentity name(s). These questions turn on Schedule II.

You can add as many subentities as you need using the "Add record" button here.

# Schedule I, Section 1: Important Navigational Questions (cont'd)

**Make sure you specify whether or not your report is independently verified. If it is not independently verified, only Part B of Schedule I, Section 2 will be available to you.**

**If your report is independently verified, you will have to indicate the level of inventory detail reported in Schedule I, Section 2. You can report aggregated emissions by gas (Part A) or detailed emissions (Part B).**

# Schedule I, Section 1: Important Navigational Questions (cont'd)

**Energy Information Administration**  
*Internet Data Collection System*

Exit Survey  
| User: [redacted] | Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions | Print as PDF or View | Save | Check Data | Submit

Schedule I. Entity Information | Schedule II. Subentity Information | SCHEDULE III. EMISSION REDUCTIONS | Schedule IV. Verification and Certification | Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources

1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period: YYYY-MM  
Entity: 1 - A99-99-999-9999

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10. Describe the scope of the emissions inventory by selecting the types of sources and/or sinks covered in the emissions inventory

- Stationary source combustion
- Mobile source combustion
- Industrial processes
- Agricultural sources
- Fugitive emissions from geologic reservoirs
- Indirect emissions from purchased energy

Save / Go Back | Clear changes | Save / Continue

If you are reporting emissions in Schedule I, Section 2, Part B (detailed emissions by gas and source), make sure you select the sources you will be reporting in Question 10 of Schedule I, Section 1.

# Schedule I, Section 1: Important Navigational Questions (cont'd)

**EIA Energy Information Administration**  
*Internet Data Collection System*

Exit Survey  
| User: [redacted] | Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions | Print as PDF or View | Save | Check Data | Submit

Schedule I. Entity Information | Schedule II. Subentity Information | SCHEDULE III. EMISSION REDUCTIONS | Schedule IV. Verification and Certification | Addendum C. Country

1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period  
Entity: 1 - A99-99-999-9999

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11. Describe the entity base period

Indicate the number of years in the Base Period  
3

Enter last year in Base Period  
2003

Check here if you are reporting subentities that use a different base period for

12. Describe any entity program affiliations

Domestic Voluntary Initiatives


Tier the voluntary GHG-reduction initiatives with which the entity has an affiliation (see list of codes in Appendix B)

Save / Go Back | Clear changes | Save / Continue

**Remember to enter the number of years in the Base Period. The system will automatically calculate your Base Period Average emissions based on this value.**

**The last year in the Base Period should match the reference period for your Start Year report.**

# Schedule I, Section 2, Part A



**Energy Information Administration**  
Internet Data Collection System

Exit Survey  
| User: [redacted] | Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions | Print

You can reach Schedule I, Section 2, Part A by clicking on the link in the survey navigation tabs.

Schedule I. Entity Information

Schedule II. Subentity Information

SCHEDULE I

1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period: [redacted]  
Entity: 1 - A99-99-999-9999

Select the proper gases and units for your emissions. You must select a specific unit of measure for some gases.

The system automatically calculates the Base Period average.

This is a Start Year report, so you cannot report Reporting Year emissions.

The system uses these data to calculate emissions in metric tons CO<sub>2</sub>e.

| Source        | Gas | Units       | Base Period Year 1 | Base Period Year 2 | Base Period Year 3 | Base Period Year 4 | BP Average | Rep. Year Emissions or Carbon Flux | Weighted Rating | GWP/Unit Factor |
|---------------|-----|-------------|--------------------|--------------------|--------------------|--------------------|------------|------------------------------------|-----------------|-----------------|
| Indirect Emis | N2O | Metric Tons | 454                | 454                | 454                |                    | 454.00     |                                    | 3.2             | 0.298           |

Click here to add records for additional sources.

If applicable, enter the numeric weighted rating for the source.


You can also reach Schedule I, Section 2, Part A by clicking "Save / Continue" from Schedule I, Section 1.

Save / Go Back

Clear changes

Save / Continue

# Schedule I, Section 2, Part B



## Energy Information Administration

*Internet Data Collection System*

**Exit Survey**

| User: [ ] | Role: [ ] |

Select a Survey
Select Entity / Reference Period
Survey Instructions
Print as PDF or View
Save
Check Data
Submit

Schedule I. Entity Information

Schedule II. Subentity Information

**Navigate to Section 2, Part B using the additional drop-down tabs.**

1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period: YYYY-MM

Entity: 1 - A99-99-999-9999

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Part B. [ ]

Options [ ]

1. Enter Direct Emissions

a. Stationary Combustion

| Source Category | Fuel Type   | Specific Facility/Source Name (optional) | Gas | Units     | Base Period Emissions Year 1 | Base Period Year 2 | Base Period Year 3 | Base Period Year 4 | Base Period Average | Reporting Year Emissions |
|-----------------|-------------|--|-----|-----------|------------------------------|--------------------|--------------------|--------------------|---------------------|--------------------------|
| Nonstandard     | Generic Coa |  | CH4 | Kilograms | 10000                        | 100.58             | 1269.6             |                    | 3790.06             |                          |

Add record

**Select the Source Category and Fuel Type, and enter the facility/source name**

**Gas and Units are interactive; the contents of Units will vary by the gas selected.**

**Base Period average is autocalculated based on the number of years in the Base Period (Schedule I, Section 1, Question 11).**

**You can also move to Section 2, Part B by using the "Save / Continue" link from Section 1.**

**Fuel Type and Facility/Source Name are optional to allow you to disaggregate sources by method**

Save / Go Back

Clear changes

Save / Continue

# Schedule I, Section 2, Part B (cont'd)

Exit Survey  
| User: [ ] | Role: [ ]

Select a Survey
Select Entity / Reference Period
Survey Instructions
Print as PDF or View
Save
Check Data
Submit

Schedule I. Entity Information
Schedule II. Subentity Information
SCHEDULE III. EMISSION REDUCTIONS
Schedule IV. Verification and Certification
Addendum C. Country-Specific Factors

1605(h) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period: YYYY-MM  
Entity: 1 - A99-99-999-9999

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Part B. Inventory

Optional for Independent Reporting

1. Enter Direct Emissions

a. Stationary Combustion

| Specific Facility/Source Name (optional) | Gas | Units     | Base Period Emissions Year 1 | Base Period Year 2 | Base Period Year 3 | Base Period Year 4 | Base Period Average | Reporting Year Emissions | Estimation method | Rating | GWP/Unit Factor |
|--|-----|-----------|------------------------------|--------------------|--------------------|--------------------|---------------------|--------------------------|-------------------|--------|-----------------|
|  | CH4 | Kilograms | 10000                        | 100.58             | 1269.6             |                    | 3790.06             |                          | C05B1             | 3      | 0.025           |

Add record

Save / Go Back
Clear changes
Save / Continue

This is a Start Year report, so you will not report Reporting Year emissions.

Select the Estimation method that corresponds with the source you've indicated. Estimation methods can be found in Appendix G of the Instructions.

The system uses this number to convert the emissions you entered into metric tons CO<sub>2</sub>e.

Add records for additional sources using this button.

Make sure you scroll all the way to the right to view all grid columns.

Ratings are automatically populated based on the estimation method selected.

# Schedule I, Section 2, Part C

**EIA Energy Information Administration**  
Internet Data Collection System

Exit Survey  
User: [redacted] Role: [redacted]

Select a Survey | Select Entity / Reference Period | Survey Instructions | Print as PDF or View | Save | Check Data | Submit

Schedule I. Entity Information | Schedule II. Entity Information | REDUCTIONS

**Navigate to Schedule I, Section 2, Part C using the navigation tabs here.**

1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period: YYYY-MM  
Entity: 1 - A99-99-999-9999

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Part B. Inventory of Domestic Sources

Optional for Independently Voluntary Reporting

1. Enter Direct Emissions

a. Stationary Combustion

| Source Category | Fuel Type        | Specific Facility/Source Name (optional) | Gas | Units     | Base Period Emissions Year 1 | Base Period Year 2 | Base Period Year 3 | Base Period Year 4 | Base Period Average | Reporting Year Emissions | Estimate |
|-----------------|------------------|--|-----|-----------|------------------------------|--------------------|--------------------|--------------------|---------------------|--------------------------|----------|
| Standard        | Liquid Petroleum |  | CH4 | Kilograms | 454                          |                    |                    |                    | 454.00              |                          | C01      |

Add record

**The grids in this section are identical to those in Part B. Select the Source, Gas, and enter your Base Period data.**

**The Base Period average will be autocalculated.**

**You will select an estimation method and receive the associated rating, as in Part B.**

**You can add records for additional sources.**

**You can also navigate to Part C using "Save / Continue" from Part B.**

Save / Go Back | Clear changes | Save / Continue

System build: 2260 / Build date: 2009-10-02 173310

# Schedule I, Section 2, Part D

Select a Survey    Select Entity / Reference Period    Survey Instructions    Print as PDF or View    Save    Check Data    Submit

Schedule I. Entity Information    Schedule II. Subentity Information    SCHEDULE III. EMISSIONS

Navigate to Schedule I, Section 2, Part D using the navigation tabs here.

The values you see here will be autocalculated from the inventory data in either Part A or B of Schedule I, Section 2 (a separate, virtually identical grid exists for the foreign emissions from Part A or C).

Entity: 1 - 899-99-999-9999  
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Part D. Total Emissions and Carbon Flux

Enter Total Domestic Emissions and Carbon Flux

|  |      | BP Year 1 | BP Year 2 | BP Year 3 | BP Year 4 | Base Period Avg | Reporting Year |
|--|------|-----------|-----------|-----------|-----------|-----------------|----------------|
| Reference Period   | 2008 |           |           |           |           |                 |                |
| Direct Emissions   |      | 250       | 2,5145    | 31.74     |           | 94.75           |                |
| Indirect emissions From Purchased Energy for Emissions Inventory                     |      | 0         | 0         | 0         |           | 0               |                |
| Indirect Emissions From Purchased Energy for Calculation of Emission Reductions      |      | 0         | 0         | 0         |           | 0               |                |
| Total Emissions  |      | 250       | 2,5145    | 31.74     |           | 94.75           |                |
| Carbon Flux  |      |           |           |           |           |                 |                |
| Captured CO2 Sequestered in Onsite Geologic Reservoir                                |      |           |           |           |           | 0               |                |
| Total Inventory Emissions  |      | 250       | 2,5145    | 31.74     |           | 94.75           |                |
| Other Indirect Emissions   |      | 0         | 0         | 0         |           | 0               |                |
| Captured CO2 Transferred to Another Entity for Sequestration in a Geologic Reservoir |      |           |           |           |           | 0               |                |

Save / Go Back    Clear changes    Save / Continue

You can also navigate to Part D using "Save / Continue" from Part C.

# Schedule I, Section 2, Part E

Select a Survey    Select Entity / Reference Period    Survey    Print as PDF or    Save    Check Data    Submit

Schedule I. Entity Information    Schedule II. Subentity Information    Schedule III. Country-specific Factors Used to Estimate Emissions From Foreign Sources

Navigate to Schedule I, Section 2, Part E using the navigation tabs here

Part E. Emissions Inventory Rating Summary

Do not complete Part E if all the methods used are the same as in Part A, B, or C. Only one method is required.  
If this is a Reporting Year report, complete Questions 1 through 4. If this is a Base Period report, complete Questions 1 through 4 and 5.

Select Domestic or Foreign emissions

The values will be autocalculated based on those in Part A, B, or C. Please do not enter any data into the unfilled cells. Part E has been reproduced to appear as it does on the paper form, but you will not see any entries in the Weighting Factor column or the A, B, C and D rated method rows.

| Domestic or Foreign   | Weighting Factor | Direct Emissions (mtCO <sub>2</sub> e) | Indirect from Purchased Energy (mtCO <sub>2</sub> e) | Carbon Flux (mtCO <sub>2</sub> e) | Total Emissions (mtCO <sub>2</sub> e) |
|-----------------------|------------------|--|--|-----------------------------------|---------------------------------------|
| Domestic or Foreign   | Domestic         |  |  |                                   |                                       |
| A                     |                  |  |  |                                   |                                       |
| B                     |                  |  |  |                                   |                                       |
| C                     |                  |  |  |                                   |                                       |
| D                     |                  |  |  |                                   |                                       |
| Totals                |                  | 94.75                                  | 0  |                                   | 94.75                                 |
| Weight Average Rating |                  |  |  |                                   | 3                                     |

If you would like to report Foreign (or Domestic) ratings, add the corresponding grid here

Save / Go Back    Clear changes    Save / Continue

You can also navigate to Part E using "Save / Continue" from Part D

# Schedule II: Subentity Report

The screenshot displays the EIA Energy Information Administration Internet Data Collection System interface. At the top, the EIA logo and the text "Energy Information Administration Internet Data Collection System" are visible. On the right, there is an "Exit Survey" link and user/role information. A navigation bar contains buttons for "Select a Survey", "Select Entity / Reference Period", "Survey Instructions", "Print as PDF or View", "Save", "Check Data", and "Submit". Below this, a menu highlights "Schedule II. Subentity Information".

The main content area shows the following text:  
1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period: ...  
Entity: 1 - A99-99-999-9999  
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Navigation links include:  
? Schedule II. Subentity Information  
? Section 1. Subentity Statement  
? 1. Enter the Subentity Identification

Below the navigation links, it says "Select each Edit Link to complete each sub-entity report" and shows a table:

| Name                   | Edit Link                           |
|------------------------|-------------------------------------|
| Niagra Falls Subentity | <a href="#">Edit this Subentity</a> |

At the bottom of the page, there are three buttons: "Save / Go Back", "Clear changes", and "Save / Continue".

Two callout boxes provide instructions:  
1. A blue callout box points to the "Schedule II. Subentity Information" link in the menu, stating: "Click the Schedule II link to view a list of your subentity reports".  
2. A green callout box points to the "Edit this Subentity" link in the table, stating: "Subentities will be listed here. Click the link to access the relevant subentity report".



# Schedule III

EIA > Environment > Voluntary Rep...

**eia** Energy Information Administration  
Internet Data Collection System

Exit Survey  
| User: [ ] | Role: [ ]

Select a Survey | Select Entity / Reference Period | Survey Instructions | Print as PDF or View | Save | Check Data | Submit

Schedule I. Entity Information | Schedule II. Subentity Information | **SCHEDULE III. EMISSION REDUCTIONS** | Schedule IV. Verification and Certification | Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources

1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: n... Period: YYYY-MM  
Entity: 1 - A99-99-999-9999

Page 1

NOTE: 18 U.S.C. 1001 makes it a criminal offense for any person... jurisdiction... fictitious, or fraudulent statements as to any matter within its jurisdiction

1. Enter Entity Identification

Entity Name

Address 1

Address 2

City

**Schedule III will remain disabled for Start Year reports.**

Please note that all reports submitted during the first reporting cycle of the enhanced 1605(b) Program will be Start Year reports, so that reporters can establish Base Period data.

Save / Go Back | Clear changes | Save / Continue

System build: 2260 / Build date: 2009-10-02 173310

# Schedule IV

**EIA Energy Information Administration**  
*Internet Data Collection System*

Exit Survey  
User: [ ] Role: [ ]

Select a Summary | Select Entity/ | Summary | Print as PDF or View | Save | Check Data | Submit

|               |   |  |
|---------------|---|--|
| III EMISSIONS | <b>Schedule IV. Verification and Certification</b>                                | Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources |
|               | Section 1. Independent Verification (to be completed by the independent verifier) |  |
|               | Section 2. Reporter Self-Certification  |  |

**In this Schedule, you only have access to the section that your role permits. Only Independent Verifiers can write to Section 1; only certifiers can write to their certification fields.**

**You can jump to Section 1 or 2 of Schedule IV using the navigation tabs**

**You will need to check certain checkboxes to make sure your certification is valid**

**You can also reach this page using "Save / Continue" from Schedule I, Section 2 or from Schedule II on the parent form (if you have subsidiaries)**

Note: Title 18 U.S.C. 1001 Makes it a criminal offense for any person knowingly and willfully to make any Agency or Department of the jurisdiction.

Section 2. Reporter Self-Certification

Certification. I certify to the best of my knowledge and belief that:

This form meets the following three requirements for reporting reductions:

- The information reported on this form is accurate and complete;
- The information reported on this form has been compiled in accordance with the Voluntary Reporting of Greenhouse Gases Guidelines found in 10 CFR Part 401.

Save / Go Back | Clear changes | Save / Continue

# Schedule IV(cont'd)

Exit Survey  
| User: DCATALBY | Role: IDC\_ADMIN |

Select a Survey | Select Entity / Reference Period | Administrative | Survey Instructions | Print as PDF or View | Save | Check Data | Submit

Schedule I. Entity Information | Schedule II. Subentity Information | SCHEDULE III. EMISSION REDUCTIONS | **Schedule IV. Verification and Certification** | Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources

1605(b) : Voluntary Reporting of Greenhouse Gases (OMB Number: null) Reference Period: YYYY-MM  
Entity: 1 - A99-99-999-9999

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E-mail:

Electronic Signature of the Certifying Official:

Date:

Note: Title 18 U.S.C. 1001 Makes it a criminal offense for any person knowingly and willfully to make any Agency or Department of the United States any false, fictitious, or fraudulent statements as to any matter within its jurisdiction.

**Check the box and enter the date to make sure your electronic signature is valid**

**Note that only certifying officials will have access to the signature and date fields in Schedule IV, Section 2. All other web users/reporters will have access to all other fields within Schedule IV, Section 2.**

**Once you and the certifier (and verifier, if applicable) have signed the form, click "Save / Continue" to validate and submit your data**

Save / Go Back | Clear changes | Save / Continue

System build: 2260 / Build date: 2009-10-02 173310

# Check Data Page

Exit Survey  
User: [redacted] | Role: [redacted]

Select a Survey

Select Entity / Reference Period

Survey Instructions

Submit

Schedule I. Entity Information    Schedule II. Subentity Information    SCHEDULE III. EMISSIONS    SCHEDULE IV. EMISSIONS    SCHEDULE V. EMISSIONS    SCHEDULE VI. EMISSIONS    SCHEDULE VII. EMISSIONS    SCHEDULE VIII. EMISSIONS    SCHEDULE IX. EMISSIONS    SCHEDULE X. EMISSIONS

You have 9 errors for A99-99- Entity ID 1  
Form: for Reference Period 1-MM

| Error Location                             | Error Description   | Change your value    | Explain your value                                  |
|--|---------------------|----------------------|---|
| Section 1. Entity Statement<br>Entity Name | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |
| Section 1. Entity Statement<br>Address 1   | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |
| Section 1. Entity Statement<br>City        | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |
| Section 1. Entity Statement<br>State       | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |
| Section 1. Entity Statement<br>Zip-5       | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |
| Section 1. Entity Statement<br>First       | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |
| Section 1. Entity Statement<br>Last        | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |
| Section 1. Entity Statement<br>Title       | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |
| Section 1. Entity Statement<br>Middle      | Element is required | <input type="text"/> | Explanation Not Permitted. Value must be corrected. |

[Save Changes and Validate Again](#)

This column tells you what the error is and how to fix it

This column tells you where the error is on the form

This column allows you to change the value

This column allows you to comment on your value

Click here to go to the page with the error

Some errors will allow you to comment and some will require you to correct your data

Once you are done correcting errors click here to check your data again

# Submitting Data

The screenshot displays the EIA Energy Information Administration Internet Data Collection System interface. At the top left is the EIA logo and the text "Energy Information Administration Internet Data Collection System". At the top right, it says "Exit Survey" with fields for "User:" and "Role:". Below the header is a navigation bar with buttons for "Select a Survey", "Select Entity / Reference Period", "Survey Instructions", "Print as PDF or View", "Save", "Check Data", and "Submit". A secondary row of buttons includes "Schedule I. Entity Information", "Schedule II. Subentity Information", "SCHEDULE III. EMISSION REDUCTIONS", "Schedule IV. Verification and Certification", and "Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources". The main content area shows a message: "Your response has been validated; no errors have been found or all errors have been overridden. To submit your response, click the submit button below." Below this message is a button labeled "Submit Response to EIA". A yellow callout bubble points to this button with the text: "Once your data has been checked and no more errors are found you can submit your data to EIA by clicking here".

# Confirmation Page



|                 |                                  |                     |                      |      |            |        |
|-----------------|----------------------------------|---------------------|----------------------|------|------------|--------|
| Select a Survey | Select Entity / Reference Period | Survey Instructions | Print as PDF or View | Save | Check Data | Submit |
|-----------------|----------------------------------|---------------------|----------------------|------|------------|--------|

|                                |                                    |                                   |   |  |
|--------------------------------|------------------------------------|-----------------------------------|---|--|
| Schedule I. Entity Information | Schedule II. Subentity Information | SCHEDULE III. EMISSION REDUCTIONS | Schedule IV. Verification and Certification | Addendum C. Country-Specific Factors Used to Estimate Emissions From Foreign Sources |
|--------------------------------|------------------------------------|-----------------------------------|---|--|

Your response, 1255733311434, has been submitted to EIA for review.

You should receive a confirmation email from EIA's IDC shortly.

To print a record of your submission, click [here](#) and be sure to ALLOW the pop-up window if your browser normally blocks them.

[Return to the Welcome Page](#) to select another reference period.

from: EIA-IDC  
Message not sent successfully

## Once your data has been submitted you can:

- Return to the select a survey page and select another survey to complete
- Return to the welcome page and select a different entity/reference period to complete
- Log out of the survey and the system